



EMPLOYMENT APPLICATION

It is the Company policy to provide equal employment opportunity for all employees and applicants without regard to race, religion, color, sex, national origin, age, or other basis prohibited by state or federal laws.

Name (Last, First, Middle Initial)		Telephone Number ()	
Address		City	State Zip Code
How did you hear about this job? <input type="checkbox"/> Newspaper <input type="checkbox"/> Walk-In <input type="checkbox"/> Employee <input type="checkbox"/> Relative <input type="checkbox"/> Other		Why are you seeking a new job at this time?	
Position(s) Applied For: _____ Expected Salary: _____ Date Available: _____		Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No If under 18, can you furnish a work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you currently authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		If hired, do you have reliable means of transportation to get to work? <input type="checkbox"/> Yes <input type="checkbox"/> No Describe: _____	
Have you been convicted of a crime? (MA applicants should not include misdemeanor convictions; CA applicants should not include marijuana-related convictions that occurred more than 2 years prior to application date.) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, state nature of the offense and disposition of the case. Include dates and places. (NOTE: The existence of a criminal record does not constitute an automatic bar to employment.) _____			

EDUCATION (circle highest level achieved)	Name of School: _____	Location: _____
Elementary: 1 2 3 4 5 6 7 8 Secondary: 9 10 11 12 GED College: 1 2 3 4 5 6 7 8 Degree/Major _____		

EMPLOYMENT HISTORY (most recent employer first)						
Dates		Company Name & Location	Position	Salary	Telephone	Reason for Leaving
From	To					
1.				\$	()	
2.				\$	()	
3.				\$	()	
4.				\$	()	
5.				\$	()	

REFERENCES (List 3 persons who are not related to you)		
Name: _____	Title: _____	Telephone: () _____
Name: _____	Title: _____	Telephone: () _____
Name: _____	Title: _____	Telephone: () _____

I understand that completion of this form does not guarantee employment. I consent to the Company making its usual enquiries about my past work experience. I hereby declare that the information given in this application is true and complete and it is understood that any false or misleading statement or any omission may disqualify me from being offered employment, or cause my immediate dismissal. Further, I understand that any employment offered is at will and for no definite period.

Signature _____

Date _____

HIRING - MANAGER USE ONLY

Store # & Store Name (#)		Position		<input type="checkbox"/> 40 Hours & Under	<input type="checkbox"/> 40 Hours & Over	Total Weekly Hours
Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Regular Hourly Pay \$		Overtime Hourly Pay \$		Total Weekly Pay \$		Starting Date
Manager Signature				Date		Employee's Social Security Number